



# **MEMORANDUM OF UNDERSTANDING**

**BETWEEN**

**SHERLOCK INSTITUTE OF FORENSIC SCIENCE**

**DELHI**

**&**

**DEPARTMENT OF ZOOLOGY, HOLY CROSS COLLEGE**

**AGARTALA, WEST TRIPURA**



Sherlock Institute of Forensic Science India Pvt. Ltd. situated at A-14, First Floor Mahendru Enclave, Chhatrasal Stadium Road, Delhi-110009, India (hereinafter referred to as "SIFS INDIA") of the first part. The Institute was set up with an aim to create a new era of forensic education as a comprehensive teaching, training, research and consultancy in the fields of Criminology & Forensic Science. We aim to encourage new developments and research in the field of Forensic Sciences to meet the ground level demand of criminal justice system and reduce the frequency of crime.

AND

Dr. Fr. Benny K. John, CSC (Principal, Holy Cross College, Agartala) having its institution at Jubatara, Lembucherra, Agartala, West Tripura, PIN: 799210, India (hereinafter referred to as "Department of Zoology, Holy Cross College") of the second part. A reputed college represented through Dr. Fr. Benny K. John who is duly authorized to sign and execute this agreement on the behalf of Department of Zoology, Holy Cross College.

This Memorandum of Understanding is made on the 02-03-2023 between SIFS INDIA represented by CEO, Dr. Ranjeet Kumar Singh and Department of Zoology, Holy Cross College represented by Principal, Dr. Fr. Benny K. John, CSC.

The original signed copy of this memorandum of understanding is with both the Parties separately.

SIFS INDIA and Department of Zoology, Holy Cross College, Agartala, in joint collaboration, propose to launch the following accredited Advance Certificate Programs through Online Mode as per the terms agreed below.

The certified Programs are titled as:

1. Advance Certificate Program in Forensic Science and Criminal Investigation
2. Advance Certificate Program in Forensic Psychology
3. Advance Certificate Program in Graphology
4. Advance Certificate Program in Questioned Document and Fingerprint Analysis







The aforesaid offered program is **dual certified** with **SIFS INDIA** and **Department of Zoology, Holy Cross College** jointly.

Hence, in the spirit of promoting exchanges between all pertinent areas of Forensic Education, Research and Services, both parties agree on the following points: -

1. All details of the above-mentioned Programs including program duration, program fee, syllabus and deliverables are attached herewith as **Annexure 1** respectively.
2. Admission to the Programs shall solely be done by **Department of Zoology, Holy Cross College**. A minimum of 15 students per program is required to be fulfilled for the program to run effectively by **SIFS INDIA**.
3. The list of students shall be provided by **Department of Zoology, Holy Cross College** to **SIFS INDIA** to conduct the program. All strategies of marketing and increasing the reach shall be beared primarily by **Holy Cross College**.
4. Once admission closes before commencement of the program, **Department of Zoology, Holy Cross College** shall provide the list of students within 30 working days to **SIFS INDIA**.
5. **SIFS INDIA** shall provide its own copyrighted online sessions, practice hands-on sessions, study material and 24\*7 access to study portal. The **Department of Zoology, Holy Cross College** shall not be held liable if **SIFS INDIA** fails to fulfil above said deliverables to the students.
6. The collection of fee shall be solely done by **Department of Zoology, Holy Cross College** and the collected fee shall be shared between both parties. The share is divided as 75% to be delivered to **SIFS INDIA** and 25% to **Department of Zoology, Holy Cross College**.
7. From its 75% share of **SIFS INDIA**, **Department of Zoology, Holy Cross College** shall give 75% of the share before commencement (after admissions) of the Program and rest 25% after the completion of the said Program.
8. All sessions will be delivered to students via online platform, arranged solely by **SIFS INDIA**.
9. The **Department of Zoology, Holy Cross College** shall make a mandatory exam for the delivered program in its optional subjects or otherwise at their convenience which shall be held through Online Mode by **SIFS INDIA**.



25/01/2021



10. Candidates enrolled for the course shall be eligible to receive a certificate only if they have shown consistent performance and successfully completed the course by passing the evaluation and examination conducted by **SIFS INDIA**. The certificates to the successful candidates will be issued jointly by **SIFS INDIA** and **Department of Zoology, Holy Cross College**.
11. Any misconduct or indiscipline behaviour by the student will result in the cancellation of the admission from the program.
12. Logo of both the parties can be used by both mentioned parties only related to the purpose of these programs. If to be used at any other purpose, written consent shall be taken from the opposite party.
13. The **Department of Zoology, Holy Cross College** shall not have any copyright on the study material of the program prepared and distributed by **SIFS INDIA**.
14. Both the institution agrees to maintain the confidentiality of this agreement and all confidential information (written or oral) shared with each other or which comes to their knowledge under or as a result of this agreement and shall not divulge such information to any third party under any circumstances without prior written consent to the opposite party. Both the parties acknowledge and accept that they shall not require any rights, title or interest in either party's trademarks, patents, copyrights, ideas, methods and designs.
15. The **Department of Zoology, Holy Cross College** shall be liable to sign the certificate of programs by the end of completion of the mentioned advance certificate programs.
16. The **Department of Zoology, Holy Cross College** can gather enrollments apart from their institution making sure that the minimum eligibility requirements are met for the program. **Department of Zoology, The Holy Cross College** can pass on the proposal to their affiliating university for collaborating with other colleges.
17. Desired Credits will be given to the students as per guidelines followed by the **Department of Zoology, The Holy Cross College**.
18. All disputes to this agreement shall resolved under jurisdiction of Delhi and Agartala Only.



2-5-2021









### COMMENCEMENT, MODIFICATION, AND TERMINATION of Memorandum of Understanding

1. This MOU commences on the date on which it is signed by the Parties or, if it is signed on different dates, the date of the last signature. This MOU is to remain in effect for a period of FIVE YEARS, and it may be renewed in writing for subsequent Five years period, consistent with any renewal.
2. This MOU may be modified at any time by way of a letter of understanding or agreement signed by the Parties.
3. By subscribing the signatures below, the Parties acknowledge that they have read, understand and intend to abide by the terms of this MOU.
4. The MOU can be terminated by a prior notice of 1 month by either party with genuine reasons. Such termination shall not affect the validity of any agreement already made under terms of Executive Agreement.

In witness where of the two parties have signed this memorandum of understanding by the hand SIFS INDIA represented by Dr. Ranjeet Kumar Singh, CEO and Holy Cross College represented by signing authority.

 <b>Dr. Fr. Benny K. John, CSC</b> Principal <b>Holy Cross College</b> Jubatara, Lembucherra Agartala, West Tripura - 799210, INDIA <a href="mailto:principalhccagt@gmail.com">principalhccagt@gmail.com</a> 	 <b>Dr. Ranjeet Kumar Singh</b> CEO <b>Sherlock Institute of Forensic Science, India</b> A-14, First Floor Mahendru Enclave, Delhi-110009, INDIA <a href="mailto:ceo@sifsindia.com">ceo@sifsindia.com</a> 
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<p>(  15/03/2023 )</p> <p><b>Dr. Sushobhan Sen Gupta</b> IQAC Coordinator <b>Holy Cross College</b> Jubatara, Lembucherra Agartala, West Tripura - 799210, INDIA iqachccagt20@gmail.com</p>	<p>(  )</p> <p><b>Afreen Taranum</b> Director, Academic Affairs <b>Sherlock Institute of Forensic Science, India</b> A-14, First Floor Mahendru Enclave, Delhi-110009, INDIA education@sifs.in</p>
<p>(  15/03/2023 )</p> <p><b>Dr. Rumki Nath Sen</b> HoD, Dept. of Zoology <b>Holy Cross College</b> Jubatara, Lembucherra Agartala, West Tripura - 799210, INDIA hcczoologydepartment@gmail.com</p>	<p>(  )</p> <p><b>Ashi Yadav</b> Scientific Officer <b>Sherlock Institute of Forensic Science, India</b> A-14, First Floor Mahendru Enclave, Delhi-110009, INDIA learning@sifs.in</p>

