



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	HOLY CROSS COLLEGE
Name of the head of the Institution	Dr. Fr. Benny K. John , CSC
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03812865222
Mobile no.	9402315672
Registered Email	principalhccagt@gmail.com
Alternate Email	bennycsc@yahoo.com
Address	Holy Cross College, Jubatara, Lembucherra, Agartala-799210
City/Town	AGARTALA
State/UT	Tripura
Pincode	799210

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		private			
Name of the IQAC co-ordinator/Director		Dr. Pankaj Chakraborty			
Phone no/Alternate Phone no.		03812865222			
Mobile no.		9862042652			
Registered Email		pankajchakrabortyagt@gmail.com			
Alternate Email		sengupta.sushobhan@live.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		<a href="https://www.holycrosscollege.in/assets/files/aqar201718.pdf">https://www.holycrosscollege.in/assets/files/aqar201718.pdf</a>			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="https://www.holycrosscollege.in/admin/download/Holy%20Cross%20College%20Diary%202018%20Final_compressed.pdf">https://www.holycrosscollege.in/admin/download/Holy%20Cross%20College%20Diary%202018%20Final_compressed.pdf</a>			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	A	3.14	2017	12-Sep-2017	11-Sep-2022
6. Date of Establishment of IQAC			07-Jul-2016		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by		Date & Duration		Number of participants/ beneficiaries	

IQAC		
Meetings of IQAC arranged during the year to discuss various quality related matters	13-Mar-2019 1	13
Participation in NIRF	01-Jun-2018 1	1
Submission of AQAR	01-Jul-2018 1	1
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Teachers education	seminar	Tribal Research & Cultural Institute	2018 2	40000
Teachers education	Seminar	Anthropological Survey of India	2018 2	75000
Teachers education	Seminar	ICSSR	2018 2	36000
Sociology	Seminar	Tribal Research & Cultural Institute	2019 2	210000
Teachers education	Seminar	ICSSR	2019 2	4000
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Making the teachers acquainted with the values of institutional accreditation and the new method of NAAC accreditation.

Making arrangement for sending important notifications through SMS to all the stakeholders of the college regularly. Important notifications are also displayed within the college at different locations in both the campuses through digital display.

Scrutiny and forwarding of applications for promotion under career advancement scheme of two full time teachers

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Sending important notifications to all stakeholders of the college through SMS.	Better intimation of notifications to all teaching, non teaching staff of the college and the students.
Forwarding of pending applications of full time teachers for promotion	Scrutiny and forwarding of applications of two full time teachers to the competent authority has been completed
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Holy Cross College Management Committee	27-Jun-2020

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2018

Date of Submission

25-Feb-2019

**17. Does the Institution have Management Information System ?**

No

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

To achieve the stated objectives of curriculum, the College provides the following: ? Systematically monitored internal evaluation system has been introduced in the College for the teaching faculty. ? Performance of students in co-curricular and extra-curricular activities in and outside the College is closely monitored. ? Value added Programmes, Career Orientation, Value Education, Moral Education classes, students' activities, ICT aided seminars, and project presentations are conducted to effectively achieve the objectives. ? Periodical feedback from stakeholders especially from parents and students are also taken into account. Initiatives taken up/contributions made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the Tripura affiliating University in order to effectively conduct its curriculum: ? Maximum numbers of instructional hours have been ensured by engaging students in extra classes to compensate for the loss of class hours due to unexpected holidays. ? Management and faculty members of the College participated in the orientation programme held at Tripura University (A Central University) as Semester System was introduced for all courses of the College in 2014. ? Two sessional examinations are conducted in every semester as part of the internal assessment. ? Model examinations and pre-semester examinations are held before every annual and semester examinations respectively. ? Each batch/class is assigned a class supervisor to support students. ? Each student is provided with a regular mentor as the College has been following a mentor-mentee system' right from the beginning of the institution, for the benefit of the students. ? Parent-Faculty meetings are held every year to create awareness in the parents regarding their wards' performance. ? All students are given opportunities for ICT-aided seminar presentations, project presentations and assignments.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
<b>No Data Entered/Not Applicable !!!</b>					

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	History Honours (HISH)	16/08/2018
BSc	Botany Honours (BOTH)	16/08/2018
<a href="#">View File</a>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
<b>No Data Entered/Not Applicable !!!</b>		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate

Diploma Course

No Data Entered/Not Applicable !!!

**1.3 – Curriculum Enrichment**

## 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

## 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	industrial visit	50
BBA	industrial visit	60
BA	field trip	20
BA	field trip	25
BSc	field trip	45
<a href="#">View File</a>		

**1.4 – Feedback System**

## 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

## Feedback Obtained

• Feedbacks are collected by the Principal/IQAC from the students on curriculum, the quality of teaching, examination system, internal assessment etc. • Feedbacks are collected by the Principal/IQAC from the students about each of the teachers on a well prepared and scientific feedback form, which is codified and summarized and confidential reports are given to each teacher individually. • A formal feedback is taken from the students every year, reflecting the quality of teaching they have received, on a tenpoint rating scale. • The feedback obtained is consolidated and made available to the teachers by the Principal after discussing it with the HODs • The Principal counsels teachers and guides them to improve their performance. • Corrective action is taken whenever necessary. • An internal peer evaluation was conducted in the college among the staff members which will be continued during every academic session • Every year HCC collects the feedbacks from parents, guardians and local people about the overall performance of the institution. • Library Feedback Service: Yes, feedback is issued to users in the form of questionnaires and analysis is done by the Library Advisory Committee manually. Important suggestions are discussed and necessary proposals are forwarded to the college authority for improvement. Improvement of the facilities in the library is the result of the feedbacks received from the users • The institute has a well defined mechanism in place of obtaining feedback from the alumni to

improve the performance and quality of the institutional provisions. • The institution collects feedback from the outgoing students at the time of issuing TC regarding curriculum, infrastructure, library, teaching methods, understanding of the subject, performance of teachers etc. • Regular meetings are held between employers and management. • Students feedbacks are taken once in year. • Feedback register is maintained by the college staff. • The information so obtained is integrated in framing syllabi and curriculum for value added Programmes. • College has provision for Suggestion Box / Complaint Box for students in an easily accessible place. • The IQAC of the college meets regularly to ensure the internal quality of the institution. HCC IQAC cell has members of local society who gives valuable suggestions in regard to the development of the institution.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	English (Hons.)	140	147	118
BA	Sociology (Hons)	40	47	38
BA	Political Science (Hons.)	60	31	24
BA	History (Hons.)	20	24	22
BCom	B.Com Hons.	70	49	42
BSc	Zoology (Hons.)	40	61	53
BSc	Physiology (Hons.)	20	53	42
BSc	Botany (Hons.)	20	31	21
BBA	BBA	50	22	19
BA	BA General	40	33	28

[View File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	38	0	38	0	0

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used

23	33	11	21	21	10
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Each student is provided with a regular mentor as the College has been following a mentormentee system right from the beginning of the institution, for the benefit of the students. Each teacher is in charge of up to 50 students to Mentor and guide them. Each teacher is given a list of students who they should mentor. We follow a practice of interdepartmental mentoring of our students and hence the mentors meet with the students periodically to discuss their performances and achievements. Keeping in mind the vision and mission of the management of the college, in depth analysis of information regarding each student's background is obtained to ensure that wherever help is required, either in monetary terms or psychological, the mentoring teacher ensures that such services are provided to the needy students. During Mentor Mentee sessions, every teacher is assigned a number of up to 50 students who through the process of Mentor Mentee shares their personal issues and areas of problem with their Mentor. This is conducted to aspire the student teacher relating so that every student grows to in the light of understanding and expressions. Under circumstances if any student is found that needs special counselling, is sent to the Counsellor of the college for further introspection and understanding of the same.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
343	38	9:1

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
9	6	3	6	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per the guidelines of the parent university (Tripura University - A Central University) all semester examinations are conducted in the college on behalf of the university. The question papers of examinations are designed and provided by the university. For General Degree Course university semester exams carries 80 marks and 20 marks are given/evaluated on the basis of internal exams

conducted by the College. And for BBA, university semester exams carries 70 marks and 30 marks are given/evaluated on the basis of internal exams conducted by the College. The college follows criteria for internal evaluation system as given by University and also through various criteria decided by the various departments of the College. All the circulars are communicated on notice boards from time to time. The faculty informs and elaborates the syllabus, its objectives and paper patterns to students at the beginning of the session. The faculty members provide extra guidelines, mentoring and counselling to students. Thus, the system provides ways and means to ensure its creditability and reliability. The following are the evaluation processes implemented by the college: • Internal Assessment Tests • Projects • Seminars • Class Presentations • Sessional/Pre-Semester Examinations • Practical examinations • Viva-voce • Group discussion • Assignments The results and marks of internal marks and practical marks are communicated to university as per schedule. This practical exam is strictly conducted with adherence of university rules. Final results are declared by university.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Holy Cross College has its own handbook (academic calendar) where all necessary information's are comprehensively provided. The handbook is updated annually and is given to all students and faculty members. It contains the College Anthem, Vision, the names of the members of the administrative committee, faculty members, clubs, cells and committees, nonteaching staff, details of the departments, college -rules, extract of the University rules and regulations for the examinations, academic calendar, space for regularity record and notes. The holy cross college print and issue academic calendar for the ready reference in the hands of students and teacher which also includes the list of holiday and tentative schedule of examination (both internal and university examination).

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.holycrosscollege.in/department-syllabus.php?did=4&department=department-of-business-administration>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
ENG	BA	English Hons.	83	70	87.5
POL	BA	POLITICAL SCIENCE	37	31	83.87
SOC	BA	SOCIOLOGY	34	32	94.11
BAGEN	BA	BA GENERAL	13	9	69.23
COM	BCom	commerce	26	18	69.23
BBA	BBA	BBA	22	22	100
ZOO	BSc	Zoology	28	23	78.57

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
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Commerce	6
History	2
Political Science	2
Sociology	2
Botany	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	37	1	0
Presented papers	0	12	0	0
<a href="#">View File</a>				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Yoga Day	Holy Cross College NCC NSS unit	1	20
Independence Day Parade	NCC unit collaborating with various educational Institutes	1	20
Basic Leadership Camp	NCC	1	4
IG Pre RDC	NCC	1	1
EBSB (National level NCC Camp	NCC	1	1

Combined Annual Training Camp	NCC	1	5
NSS 7 days Special Camp 2018	NSS	1	40
Orphanage Home Visit	NSS	1	20
Door to door sapling distribution at Jubatara	NSS	1	30
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
International Yoga Day	Holy Cross College NCC NSS unit	Holy Cross College NCC NSS unit	1	20
Independence Day Parade	NCC unit collaborating with various educational Institutes	Independence Day Parade	1	20
Basic Leadership Camp	NCC	Basic Leadership Camp	1	4
IG Pre RDC	NCC	IG Pre RDC	1	1
EBSB (National level NCC Camp)	NCC	EBSB (National level NCC Camp)	1	1
Combined Annual Training Camp	NCC	Combined Annual Training Camp	1	5
NSS 7 days Special Camp 2018	NSS	NSS 7 days Special Camp 2018	1	40
Orphanage Home Visit	NSS	Orphanage Home Visit	1	20
Door to door sapling distribution at Jubatara	NSS	Door to door sapling distribution at Jubatara	1	30
Safai Sapling Plantation	NSS	Safai Sapling Plantation	1	32

Door to door meeting to drive behavior change with respect to sanitation behavior	NSS	Door to door meeting to drive behavior change with respect to sanitation behavior	1	15
NSS days Special Camp 2019	NSS	NSS days Special Camp 2019	1	40
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Summer Internship	Project	Department of ARD, Govt. Of Tripura, P.N. Complex, Agartala, Tripura (West)	11/03/2019	10/04/2019	1
Summer Internship Summer Internship Summer Internship	Project	Tripura State Cooperative Bank, Head Office, Post Office Chowmuhani, Agartala	01/04/2019	30/12/2019	1
Summer Internship	Project	Amal Dey, Owner of Agartala Showroom, Motorstand, Opposite of East Police Station, Agartala, Tripura (West)	03/04/2019	02/05/2019	1

Summer Internship	Project	SOFED, Indranagar, Agartala, Tripura(W)	21/03/2019	19/04/2019	1
Summer Internship	Project	Gomati Cooperative Milk Producers Union Ltd., Agartala, Tr ipura(West)	18/03/2019	17/04/2019	1
Summer Intern	Project	TNGCL, Shilpa Nigam Bhawan, Khejur Bagan, P.O: Kunjaban, Agartala, Tr ipura(West)7 99006	03/04/2019	01/05/2019	1
Summer Intern	Project	Tripura Forest Development Plantation Corporation Limited (A Government of Tripura U ndertaking), Abhoynagar, Agartala7990 05	20/03/2019	15/04/2019	1
Summer Intern	Project	NABARD Financial Services Ltd., B.K. Road, Near Indian Air Line City Office, Palace Compound, North Gate Agartala	15/04/2019	06/05/2019	1
Summer Intern	Project	IIFL Gold Loan, 1 Shakespeare Sharani, AC Market, 5th Floor, Kolkata, West Bengal	07/03/2019	04/04/2019	1

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
153.1	178.63

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with Wi-Fi OR LAN	Existing
No file uploaded.	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LibNet	Partially	v.1.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8012	727780	192	138708	8204	866488
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	0	34	0	0	0	0	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	0	34	0	0	0	0	0	0	0

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS
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#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
20.8	3316690	48.5	15452422

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

CLASS ROOMS: The institution obtains the necessary requirements of class rooms, laboratories and other infrastructural resources from each HOD well before the beginning of the academic year. Any new facility to be constructed / acquired is provided by the management before the semester begins. Wherever there exists a situation that a facility (a laboratory) is required by more than one department suitable adjustments in the time table would make the optimal use of the laboratory a possibility. Regular cleaning and maintenance is carried out so as to provide effective learning environment to the students. Class rooms are cleaned daily by the nonteaching staff of the college. Regular monitoring of electrical and fixtures is done and repaired immediately by the technicians of the college. ACADEMIC: Laboratory The lab assistant and Head of the Department of Zoology, Botany and Human Physiology prepares and submit the necessary requisitions to the administration of Holy Cross college well in advance before the academic session begins for approval. Library Proper ventilation is done so as to maintain dry environment near book shelves. Regular dusting and cleaning is done by using vacuum cleaners .Pest control is carried out so as to increase the life of valuables resources of library. Furniture and fixtures are repaired as per the requirement. Institute has well defined policy for use of elibrary facility, access to ejournals of the institute through internet login and password. Book exhibitions are conducted in the library and books suggested by staff members are included in the library. Open access is given to students to the books so as to have effective referencing and exploring of new books related to subjects. Special reading room facility and computers are provided for access to econtent. Library staff conducts orientation and information literacy programs to educate students.

Computers Maintenance of the computers (Computer lab, class rooms, office, staff room, library, office of Principal, VicePrincipal/Administer and Dean) is carried out by appointing external agencies which take cares of installing software's, operating systems and other applications on all the computers of the institute. AMC of the computers also involves replacement of faulty hardware's and or addition of the hardware augmenting the system configurations. Sports facility Students are encouraged to participate in extra and cocurricular activities and sport activities and their participation in Institutional and National and International competitions. Regular maintenance is carried out for gymnasium, sports equipment, basketball court and sport material from experts in the field. Sport material is issued to students as per the schedule. For intercollegiate competitions sport material is issued to the student for the period of the competition .Gymnasium is used by students as per the given slot.

<https://www.holycrosscollege.in/admin/files/a1769e4b0a61368d721d6a1deed01bb8.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal Counselling and Mentoring	09/07/2018	459	Centre for Counseling Psychology, Holy Cross College
Yoga and Sports	20/10/2018	178	NCC/NSS and Holy Cross College
Remedial coaching	24/11/2018	65	Holy Cross ALS IAS Coaching Center
<a href="#">View File</a>			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal

8

8

5

**5.2 – Student Progression**

## 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	0	0	Fidelity National Finance	6	1
<a href="#">View File</a>					

## 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	14	BBA	Business Administration	Tripura University, NIT Agartala, ICFAI University Tripura.	MBA
2018	7	BA Political Sc. Hons.	Political Sc.	Tripura University, NIT Agartala, ICFAI University Tripura.	MA
2019	11	BA English	English	Tripura University, NIT Agartala, ICFAI University Tripura.	MA English
2019	13	BA English	English	ICFAI	MA English
2019	4	BA English	English	IGNOU	MA English
2019	1	BA English	English	Admas University	MA English
2019	1	BA English	English	Admas University	B.Ed.
2019	1	BA Political Sc. Hons.	Political Sc.	ICFAI	LLB
2018	2	BA Elective	BA Elective	ICFAI	MA English
2018	2	BA Elective	BA Elective	IGNOU	MA English
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>No Data Entered/Not Applicable !!!</b>	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Athletics	Intra College	300
Tug of War	Intra College	150
7A Side Cricket	Intra College	64
Badminton (Doubles)	Intra College	48
Football	Intra College	112
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	BRONZE	National	1	0	1988	RAHUL SARKAR
2018	Gold Medal	Internatio nal	1	0	1150	NISTHA CHA KRABORTY
2018	Silver Medal	Internatio nal	1	0	1150	NISTHA CHA KRABORTY
2018	Silver Medal	Internatio nal	1	0	1150	NISTHA CHA KRABORTY
2019	SILVER	Internatio nal	1	0	1988	RAHUL SARKAR
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

• The Council's main objective is to provide assistance to the students, Principal, Administration and faculty whenever needed. • The council plays a major role in the meticulous planning and governance a of the various cocurricular activities of the college throughout the year. • College provides fund to the council for organizing different activities. • The council also raises funds through sponsorship.' • Students Council actively cooperates with the management in collecting feedbacks from students and supporting the administration in the smooth implementation of the same. • Under the auspices of the College Students' Council, various competitions in cultural and literary events, sports and games are organized for nurturing the talents of the students. • Blood donation camps are organized every year in the College by the Students' Council, NCC and NSS. • The College fest TEJAS' is jointly organized by the Students' Council and Alumni Association. • Two students and one alumni representative are also part of Holy Cross College IQAC.

## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

523

5.4.3 – Alumni contribution during the year (in Rupees) :

784500

5.4.4 – Meetings/activities organized by Alumni Association :

October 2018

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

i. The College delegates operational autonomy to the different departments which helps to decentralize governance system. Some of the ways in which this is done are as follows: The Principal appoints Academic Dean, Programme Coordinator, Examination committee chairperson, IQAC Coordinator, NCC and NSS Coordinator and conveners of different clubs and cells in consultation with the Management Committee. They are given delegated powers and autonomy to take care of the daytoday running of the institution in their specified areas of work. Each Department of the college has been given sufficient freedom to organize their academic activities and events through the Head of Department. The entire college student community is divided into clubs, cells and committees, and given the responsibility to conduct various competitions, activities and events of the college. Each faculty member is given freedom and opportunity to organize field trips as and when needed as part of the academic activity of their respective subject. ii. Holy Cross College promotes a culture of participative management. The planning is done mainly at the following three levels: strategic, tactical and operational. Strategic Planning and Management: Chairman, Governing body, managing committee Tactical Planning and Decisions: Principal, VicePrincipal, Administrator, Academic Dean, IQAC Operational Planning and Decisions: HoDs, Class supervisors, other faculty members, administrative staff, Students' Council, clubs, committees and forums.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	i. Affiliating University (Tripura University) decides about curriculum development. College provides feedbacks and suggestions time to time. ii. Inclusion of field work, industrial visit and educational excursion to make the curriculum more effective iii. Traditional examination system is

	<p>complemented with project works, seminar etc.</p>
Teaching and Learning	<p>i. Access to internet facility to encourage online learning ii. Field tours and surveys iii. Enhancement of learning through participation in seminars, conferences, presentation.</p>
Examination and Evaluation	<p>i. Semester examinations for the students are conducted by Tripura University. College conducts internal assessment of students according to the guidelines provided by the university. Class tests, student seminars, interactive sessions, practical examinations, debates, class room presentations etc are conducted by departments to evaluate the students. ii. Traditional examination system is complemented with project works, seminar, workshop etc.</p>
Research and Development	<p>i. College motivates faculty members to publish papers in books and journals ii. College encourages faculty members to present papers in International/National/State Level Seminars, workshops and to act as resource persons. iii. College exhibits the publication of the faculty members in the library iv. College encourages departments of organize national and international seminars, conferences and workshops on regular basis.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>i. College provides the provision for wifi facility in the campus for use of the elearning resources. ii. As part of post NAAC visit initiative, College has upgraded the library, ICT and infrastructural facilities with the objective of providing better tools of learning to the students. iii. More model class rooms and auditoriums were constructed under college fund and other external funds during the last year. iv. Installation of water treatment plant in the College. v. Renovation and up gradation of laboratories, subscribing journals for the central library, lift facility and purchasing new computers.</p>
Human Resource Management	<p>i. College motivates the members of faculty to participate in orientation and refresher courses ii. Organizes workshop on different safety measure to adhere to in daily life and in work place iii. Maintenance of Grievance Redressal Cell, AntiRagging Committee,</p>

	Internal Complaint Committee iv. Induction and orientation programmes are conducted to introduce new staff and teaching faculty to the ethos and philosophy of the college.
Industry Interaction / Collaboration	i. College especially the department of Business Administration regularly conduct industrial visits with students ii. Faculty members collaborate with the faculty of other institutions and publish joint research papers.
Admission of Students	i. Provision for both online and offline admissions ii. Admissions of students are done on the basis of merit. An entrance test and a personal interview are conducted to select the students for various courses in the College. iii. College has an admission committee which works under the supervision of the Principal of the College

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	i. College has initiated library automation and upgrading college library with more books and eresources ii. College proposed complete automation of the office which includes students and faculty database, feedback system etc.
Administration	i. Notices and announcements are uploaded in the college website and communicated to different departments and stakeholders through email from the office of the Principal ii. IQAC notice and information is circulated by the coordinator himself through email
Finance and Accounts	i. College office and accounts section is fully computerised. ii. Salary of faculty members and staff is transferred directly to the bank account.
Student Admission and Support	i. Provision for online submission of admission application. ii. Information related admission and various students support related communications are done online.
Examination	i. Examination forms submission and approval is done through online process as initiated by Tripura University. ii. Admit card distribution is done online by the parent university. iii. Examination related information and notifications are communicated to

students and staff through resources by the College Administration and Examination Committee.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Debasree Lodh	Faculty Training Programme held at Asian University for Women, Chittagong, Bangladesh	United Board For Christian Higher Education in Asia and Asian University for Women	2304
2019	Mr. Ravi Kr. Singh	Faculty Training Programme held at Asian University for Women, Chittagong, Bangladesh	United Board For Christian Higher Education in Asia and Asian University for Women	2304

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher course on "ICT: Improving quality of Higher Education Innovation on Higher	1	01/03/2019	15/03/2019	15

Education" organised by Tripura university				
Refresher course on "Naitalim: Gandhi's vision of Education and present scenario Advance Teaching and Research Methods" organised by Tripura university	3	08/01/2019	28/01/2019	20
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
6	2	2	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
College Welfare Scheme for Faculty as per the seriousness of requirement in the form of interest free loan	College Welfare Scheme for NonTeaching staff as per the seriousness of requirement in the form of interest free loan	College Welfare Scheme for Students

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>The Annual financial audit is conducted by CHARTERED ACCOUNTANTS namely, L. D'Souza and Co which has its headquarters in Nagpur. The team of auditors go through every transaction pertaining to Finance of the college as per the UGC guidelines and in line with the policies of Holy Cross Educational Foundation. The audit reports are carefully filed in the consolidated form under the Holy Cross Educational Foundation to office of the Register of Society under the Societies Act 1860. The College conducts the mid term financial audit every six months in line with the guidelines of Holy Cross Educational Foundation. Moreover periodic internal supervision is done by the Treasurer cum Secretary of the foundation and the Administrator of the College.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

? Holy Cross College does not maintain formally registered parentteacher association. But interactions of faculty members with parents during parentteacher meetings of different departments come up with new suggestions related to the overall development of the students. ? Valuable suggestions for the development of the College ? Analysing the reasons behind students lack of attendance ? Departments maintain attendance record of students and if a student is found with poor attendance, then parents are informed about the same by faculty members and Principal

6.5.3 – Development programmes for support staff (at least three)

i. Computer training for office staff so that the functioning of office become smooth.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

? Initiation of the process for opening PG courses ? Modernization of laboratories is being made by equipping it with required furniture, instruments and materials. ? Strengthening the functioning of IQAC and students representatives were included in IQAC. ? Construction of more smart classrooms

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Students Workshop and orientation	01/07/2018	01/07/2018	01/07/2018	330
2019	Faculty Enrichment Programme	28/06/2019	28/06/2019	04/07/2019	41
2019	Meeting regarding enhancing the functioning of College office	03/10/2019	03/10/2019	03/10/2019	9

2019	Preparation of students database	08/07/2019	08/07/2019	08/07/2019	8
2019	Meeting related to preparation of student satisfaction survey	25/07/2019	25/07/2019	25/07/2019	10

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness Programme for each class by students	01/08/2018	15/05/2019	80	60

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<ul style="list-style-type: none"> <li>• College celebrates 'Vanmahotsab' every year in the first week of July to spread awareness about environment and sustainable development.</li> <li>• An initiative is taken by the students of Political Science department to plant trees on birthdays of each teacher and it has been taken well by other departments too.</li> <li>• An initiative is taken by the NSS unit to distribute plants to each house of the area (local area near by college campus)</li> <li>• NSS unit and the Eco Club have organized environmental awareness programmes like World Environment Day, Exhibitions etc.</li> <li>• An initiative is taken by the students' council and administration to inculcate awareness among the students about the importance of energy saving and a conscious practice have been started by making them switch off lights, fans, projector, microphones etc. before leaving the classroom.</li> <li>• Botany and Zoology departments conduct field work, surveys and sessions to create awareness and conservation of biodiversity among the students of the College.</li> </ul>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	Yes	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	Yes	1
Special skill development for differently abled	No	0

students		
Any other similar facility	Yes	0

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	0	1	03/07/2018	3	Distribution of saplings	i. Making people aware about the importance of planting trees ii. Spreading awareness about environment pollution	25
2019	0	1	25/02/2019	2	Contribute to survive	i. Promoting environment awareness ii. Cleanliness drive	32

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#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook and Academic Calender for 201819	07/07/2018	Holy Cross College Handbook contains code of conduct for all students, students council and student sub committees. The handbook also focuses on the code of conduct of various clubs of the College.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Gandhi Jayanti celebration with Swachh Bharat Abhiyan to promote the values and	03/10/2018	03/10/2018	25

ideas of Mahatma  
Gandhi

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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- The campus has been declared “plastic free” zone
- Medicinal Garden is maintained by Botany department
- A place is marked for the disposal of biodegradable waste generated from Zoology, Botany laboratories
- Tobacco, smoking, chewing of gutka is prohibited in the college campus and the bad affect of all these is highlighted through various programmes, notices and mentoring sessions etc.
- Forestation programmes are organized by NSS and NCC Units

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

**BEST PRACTICE**  
**Title of the Practice:** Value Education  
**Objectives of the Practice:** The motto of Holy Cross College is educating hearts and mind and the college has always believed that the very purpose and main function of education is development of an all round and wellbalanced personality of the students, and also to develop all dimensions of the human intellect so that young citizens can help make our nation more democratic, cohesive, socially responsible, culturally rich and intellectually competent. Keeping this in mind, the college holds regular mentoring and Value Education classes that are integrated into the curriculum.  
**Context:** college students at the brink of early adulthood are mostly in need of special attention and guidance in order to protect them from falling prey to vices and developing mental health issues. It is one of the fundamental prerequisite in today’s fastpaced world that college students are trained to care for their physical and mental health with as much diligence as they have for pursuing their ambitions. Thus, Holy Cross College strongly feels that modern modes of teachinglearning must be balanced with a simultaneous awareness and training in ethics and human values in order to impart a holistic education. Value Education classes are held to develop other facets of one’s personality like the emotional, social and spiritual aspects that are required for the growth of healthy attitudes, habits, values, skills and interests among students.  
**The Practice:** The members of the faculty of the College conduct Value Education classes once a week throughout each academic year with every batch of students including B.Ed students. It has become imperative to include Value Education in the context of higher education in India to impart life skills to technologically competent but often spiritually and emotionally impoverished students, who despite their academic credentials, find it difficult to cope with real life situations. Value Education classes emphasize the need for a commitment to integrity, self awareness, respect and care of others including peers, discipline and discernment while teaching soft skills like decisionmaking, participating in group discussions and communication strategies etc. It also teaches life skills to cope with gender issues, compatibility in family life and coping with anger and stress. If a student needs a special counselling, college offers a fulltime counselor who attends students regularly. The college also has Honesty and Amenities store (operated without any shopkeeper) with an aim to create honesty and sense of responsibility among the students so that they pay/ deposit the expected amount after buying the item from the store.  
**Evidence of Success:** Value Education has always been an integral part of a holy cross education. As most of the students of the college are 1st generation graduates (mostly from the indigenous community), they enter college as students lacking selfconfidence but graduate as confident, happy individuals who believe in their worth and effectively utilize the important soft and life skills that they learn in college. Our students selflessly dedicate themselves to the cause of blood donation,

AntiDrug campaign, and promoting decent standards of health sanitation. BEST PRACTICE II Title of the Practice: Keeping faculty abreast with contemporary areas of the discipline so as to impart quality education. Goal Aims and Objectives: The Institute organizes Faculty Development Programs (FDP's), seminars, workshops etc. and also encourages members of the faculty to participate in the Refreshers course, Induction course, conferences, methodology workshops etc. for enhancing and upgrading knowledge of faculty members. Such practices have deep impact on quality enhancement and overall development of faculty as well as students. It positively impacts the academic functioning of the Institute and facilitates the role of teacher as educators and mentors. The Practice: The Institution conducts the FDP's/seminars/workshops/Guest Lectures every academic year to upgrade their knowledge and skills, to improve their effectiveness as teachers and mentors, to promote research work in their field of specialize, to inculcate values and ethics. The college also provides financial assistance to the teachers to participate in such programs outside the state/country.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[https://www.holycrosscollege.in/files\\_uploaded/Best%20Practices.pdf](https://www.holycrosscollege.in/files_uploaded/Best%20Practices.pdf)

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Holy cross college believe that the colleges are not seats of learning but also promoters of cultural, social, spiritual and moral values of the country so as to enable the students to acquire a good character and a balanced personality. Holy cross college is a 1st private English medium college in the state of Tripura founded, animated and enlivened by the congregation of Holy cross with an aim to educate the whole personality of the youth, educating their hearts and minds. The quality education is provided through regular classes and by conducting various programs where students are fully involved. Various cleaning and awareness programs are conducted by the NCC and NSS unit of the college. Various Social Programs like Fresher's Welcome Teachers' Day and various Games Sports events like College Week, Inter class basketball tournament, volleyball, interclass singing and dancing competitions etc, are organized with the help of students themselves. Staff and Students are sent to visit other institutions, colleges and industries through various Student Exchange programs, Field Trips etc.

Provide the weblink of the institution

[https://www.holycrosscollege.in/files\\_uploaded/Institutional%20Distinctiveness.pdf](https://www.holycrosscollege.in/files_uploaded/Institutional%20Distinctiveness.pdf)

### 8.Future Plans of Actions for Next Academic Year

- Introduction of PG Courses in English and Political Science.
- Upgradation of existing laboratories and purchase of equipment to promote student projects and research activities of faculty members. This plan has been initiated at the beginning of session 20192020 and some equipment have been already purchased.
- Expansion of the facilities for the students and construction of new building.
- Inclusion of special sessions for NCC and NSS in the college time table.
- Purchasing more books and ebooks for college library.
- Encouraging and promoting participation of teachers and students in seminars, workshops, and cultural activities organized by the college and other agencies.
- Promoting various activities like Yoga, physical exercise, meditation etc related to development of mental and physical fitness of students.
- Enhancement of infrastructural facilities.
- Establish better relations with industries and other instutions.

Encouraging members of faculty towards research projects. • Introducing Integrated Teachers Education Programme (ITEP) with the permission from NCTE.