

Holy Cross College, Agartala

Minutes of ISAC Meeting.

Date :- 17th December, 2020

Time :- 2:00 PM

Venue :- Jubatasia Campus (Due to unavoidable reason, the meeting was conducted using Google Meet tool).

Agenda :-

1. Introduction

2. Update about the infrastructure development.

3. Update about academics (online teaching learning during March - December 2020).

- Procurement of Microsoft based online classes from Apen Tech Com.

- Procurement and Installation of ERP from Corpsoft for Office Automation.

4. Update about FDP/FIP/RC/Webinar/Workshops etc.

5. Update about the online examination and results.

6. Discussion about AQAR, NIRF and ARIMA.

7. Miscellaneous.

Members Present :-

1. Dr. Fr. Benny K. John, CSC, Principal, HCC and Chairperson ISAC, HCC.

2. Dr. Pomkaj Chakraborty, ISAC coordinator and Academic Dean, HCC.

3. Dr. Sushobhan Sengupta, ISAC Asso. coordinator & Head, Business Administration.

4. Dr. Shamkha Shubhra Ghadga, Head, Department of Commerce & Exam Chair, HCC.

5. Dr. Reba Chakravarty, Head, Department of Zoology, HCC.

6. Dr. Moumita Dey, Head, Department of English, HCC.

7. Smt. Sharmistha Rakshit, Head, Department of Political Science, HCC.

8. Mr. Manishankar Das, Alumni representative, HCC.

9. Mr. Arpan Debnath, Student representative, HCC.

10. Ms. Mantha Debbarma, Student representative, HCC.

11. Mr. Litan Sanken, Local Society Member.

Dr. Fr. Benny K. John, CSC, chaired the ISAC meeting held on 17/12/20 using Google Meet tool. Dr. Moumita Dey reviewed minutes of previous meeting held on 20th June, 2020.

Minutes:-

- > The meeting began with the welcome address by Dr. Fr. Benny K. John, CSE, principal and chairperson, IOAE, Holy Cross College. Dr. Fr. Benny informed the members about the major infrastructural development within the institution:-
- ✓ Completion of two auditorium at the top floor of college building.
 - ✓ Installation of elevator for person with disability/college staff.
 - ✓ Completion of common room for boys students.
 - ✓ Development of college Bus parking facility.

Dr. Fr. Benny also mentioned that the demolition process of college boundary wall, canteen and other facilities might be in process by state authority as a part of land acquisition for NH-108B.

- > The IOAE coordinator appreciated and thanked the support and cooperation of college administration and the members of the faculty for successful management of online classes/teaching learning process during March-December, 2020. He also informed all the members about the procurement of Microsoft-based online classes from Apustech Com (Department wise training for the same has already begun), further, he also informed the members about the procurement and installation of ERP for college office automation from cerpssoft.

- > Dr. Pankaj Chakraborty, IOAE coordinator, congratulated all the faculty member for taking active part in different FDP/Induction program/Refresher courses/ Webinars/Workshops/Seminars etc. during lockdown and also thanked the college administration for motivating all the faculty members to join such programs.

- > Dr. Shankha Shubra Bhandra made a comparative analysis of results (Department wise) with their earlier performance and also highlighted that this year two students namely Deepakha Bhandra of Sociology and Narain Chakraborty of Business Administration have secured top position (Gold medal) in the Tripura University examination.

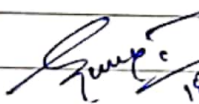
7 Dr. Sushobhan Sengupta informed all the members about the timely submission of AQAR 2019-20. He also shared his overwhelming appreciation for the work of teachers and students who put together most of the work which was documented in the AQAR. Furthermore, he took the opportunity to humbly submit his proposal to participate again in NIRF and also to prepare for ARIIA, which was duly accepted by the members.

7 Mr. Litam Sarkar, Local Society Member, appreciate college for conducting online classes and for all the development work that were completed during the lockdown.

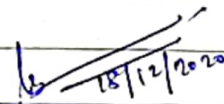
7 It was discussed and decided that the college will be conducting Academic and Administrative Audit & Student satisfaction survey at the earliest.

7 It was discussed that in the next IQAC meeting composition of the IQAC will be reviewed and re-shuffled if necessary.

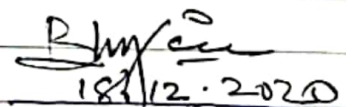
Prepared by,


18/12/2020

(Dr. Sushobhan Sengupta)
Asst.-Coordinator, IQAC
Holy Cross College


18/12/2020

(Dr. Pomkaj Chakraborty)
IQAC Coordinator
Holy Cross College


18/12/2020

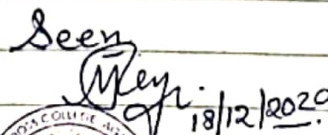
(Dr. Fr. Benny K. John (SC))
Principal
&
Chairman IQAC
Holy Cross College.

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Dr. Chakraborty
18.12.2020

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