

Holy Cross College, Jubatara

Minutes of IQAC Meeting

Date: November 20th, 2019

Time: 3.30 Pm.

Venue: Board Room, Holy Cross College.

Agenda:-

1. Introducing the names of the new members to be inducted HCE-IQAC.
2. Update about the infrastructure development.
3. Academic Plan.
4. Update about the upcoming seminar and workshop.
5. Update about college fest-Tejas 8.0.
6. Upgrading the food court (canteen).
7. Analyzing the final exam result - 2019.
8. Extension/outreach activities.
9. Miscellaneous.

Members Present:-

1. Dr. Fr. Benny K. John, CSC, Principal, HCE.
2. Dr. Pankaj Chakraborty, IQAC - Coordinator.
3. Dr. Reba Chakravorty, Member - IQAC.
4. Dr. Sushobhan Sengupta, Member, IQAC.
5. Dr. Shankha Shubhra Bhadra, Member, IQAC.
6. Dr. Moumita Dey, Member, IQAC.
7. Mr. Manishankar Das, Alumni representative.
8. Ms. Martha Debbarma, Students' representative.
9. Mr. Arpan Debmath, Students' representative.

Minutes:-

* Dr. Fr. Benny K. John, CSC, Principal, Holy Cross College welcomed Mr. Manishankar Das, Ms. Martha Debbarma and Mr. Arpan Debmath.



* Dr. Sushobhan Sengupta, Member IQAC, reviewed minutes of previous meeting held on 13th March, 2019.

* Dr. Fr. Bonny, CSE, Principal, Informed committee about:

- Completion of the top floor of college building and the class rooms will be available from the next semester (January, 2020).

- One Auditorium and lift facility will be setup soon.

- New Canteen facility and various other aspects in relation to canteen food.

- encourages alumni members as well as students to participate in the college fest, other events and to promote college as well as to keep themselves away from any kind of rumors.

* Dr. Pankaj Chakraborty, Dean and IQAC coordinator, elaborated the following points:

- Post Graduate Course Plan.

- Academic Plan.

- Online feedback form.

- Teachers Profile

- Preparalia and changes in the upcoming timetable.

* Dr. Shankha Shubhra Bhadra, Member IQAC, presented the detailed Examination report of the previous semester and action plan for improvement of the result.

* Workshop and Seminar:

- Dr. Reba Chakravorty explained about upcoming pedagogy workshop organised by Department of Zoology and to be funded by IISER Pune.



- Dr. Sushobhan Sengupta explained about the upcoming national level seminar on Innovation, Technology and Entrepreneurial footprints for sustainable rural development organised by the department of business administration.

- Dr. Pankaj Chakraborty, explained about the upcoming workshop to be organised by the Department of Political Science and Department of History funded by Tribal Research Institute of Tripura.

* Miscellaneous :

The house also discussed about :

- Basillians night [For alumni members of HCE]
- Tejas 8.0, HCE College Fest [Theme was explained by Dr. Reba Chakraborty]
- Next meeting of LOAC in the month of January 2020.

