

# Holy Cross College, Jubatara.

## Minutes of IQAC Meeting.

Date :- 13<sup>th</sup> March, 2019.

Time :- 3.30 Pm.

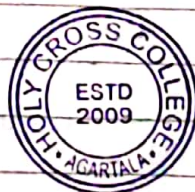
Venue :- Board room, Holy Cross College.

### Agenda :

- \* Preparation of AQAR and its timely submission.
- \* Analysis of the semester result December, 2018.
- \* Workshop / Seminar / invited lecture for the upcoming session :- 2019-20.
- \* Update of College website.
- \* Plan for admission for the Academic Session 2019-20.
- \* Plan for college fest [Tejas 8.0].
- \* Preparation of College Academic Calendar 2019-20.
- \* Miscellaneous.

### Members Present.

1. Dr. Fr. Emmanuel Katarackal, CSC.
2. Dr. Fr. Shaji M.L., C.S.C.
3. Dr. Fr. Benny K. John, C.S.C.
4. Fr. Valerian Castelino, CSC.
5. Dr. Pankaj Chakraborty.
6. Dr. Reba Chakraborty.
7. Dr. Shankha Shubhra Bhattacharya.
8. Dr. Moumita Dey.
9. Dr. Sushobhan Sengupta.
10. Dr. Sharmistha Chakraborty.
11. Mrs. Sharmistha Rakshit.
12. Mr. Gliniraj. Sha, Student, Holy Cross College.
13. Ms. Yalakh Reang, Student, Holy Cross College.





## Minutes:

- \* Preparation and preliminary draft of ASAR will be done by Ms. Mondrita Saha under the supervision of Dr. Pomkaj Chakraborty and Dr. Sushobhan Sengupta.
- \* Each Department Head, explained the semesterwise result which was appreciated by the members present.
- \* It was suggested to organize a minimum of one national level seminar every year. Every department of the college was encouraged to conduct field visit, workshop, study tour, and invited lectures to increase efficiency of the students.
- \* It was suggested to make the college website more userfriendly as well as to improve the college mobile application.
- \* Advertisement and other promotional means will be extensively used during April-May, 2019 for admission related activity.
- \* Preliminary Team for Tergan S.D. was created which will be headed by Dr. Pr. Shaji M.L. CSC.
- \* It was decided that the college Academic Calendar (2019-20) will be made available by May 2019 for the ready reference of Students, teacher and other supporting staffs.
- \* Students requested principal and vice-principal to increase the canteen space as well as the variety in food. Both the requests were duly considered.

