



**Holy Cross College, Agartala**

## **One-Day Hands-on Training Session on ERP and College App**

**Resource person: Mr. Kiran Kumar Hembrom**  
**Director and CEO, Hembro Infotech Private Limited**

**Date- 19/04/2023**

**Organized by**

**IT Club**



"Educating hearts and minds"

# HOLY CROSS COLLEGE

ACCREDITED BY NAAC WITH 'A+' GRADE (CYCLE:2)

Tripura University Reg. Code: 17

Jubatara, P.O. Lembucherra, Tripura West Pin-799210

Phone: 0381-2915930, +91 9402315672

email- principalhccagt@gmail.com

Web: www.holycrosscollege.in

The Principal

Date: 12.04.2023

Holy Cross College, Agartala

Subject- Permission to conduct a one-day hands-on training session on ERP and College App

We are writing to request permission for the IT club of our college to conduct a one-day hands-on training/workshop session on ERP and College App. IT club will invite Mr. Kiran Kumar, Director and CEO of Hembro Infotech Private Limited, a leading software development company, to conduct this training session.

The IT club is dedicated to promoting the effective use of technology and software in education, and we believe that this training session will be of great value to our faculty and students. The training session will take place on 19.04.2023, and will be held in F1-08 of our college premises. We would like to assure you that all necessary arrangements will be made by the IT club to ensure that this training session is conducted smoothly and without any disruption to the regular functioning of our college.

We seek your kind permission and support for the IT club to conduct this training session at our college. We believe that this training session will be a great opportunity for our college community to learn from the expertise of Mr. Kiran Kumar Hembro and the IT club members, and we hope that you will grant us permission to conduct this event.

Thank you for your time and consideration.

Sincerely,  
Ms. Mandrita Saha (IT Club Coordinator)  
Assistant Professor, Department of Commerce

Mr. Joel Darlong (IT Club Member)  
Assistant Professor, Department of Sociology

Mr. Genesis Debbarma (IT Club Member)  
Assistant Professor, Department of Sociology

*M. Saha*  
12/04/23

*Joel Darlong*  
12/04/23

*Approved*  
*[Signature]*

PRINCIPAL  
HOLY CROSS COLLEGE  
AGARTALA  
12/04/23



IT CLUB &lt;hccitclub2021@gmail.com&gt;

**Invitation for one-day hands-on training/workshop session on ERP and College App of Holy Cross College, Agartala**

2 messages

IT CLUB &lt;hccitclub2021@gmail.com&gt;

17 April 2023 at 16:58

To: "kirankrhembrom@gmail.com" &lt;kirankrhembrom@gmail.com&gt;

Cc: "principalhccagt@gmail.com" &lt;principalhccagt@gmail.com&gt;, "hccagtadmn@gmail.com" &lt;hccagtadmn@gmail.com&gt;

Respected Mr. Kiran Kumar

I hope this letter finds you well. On behalf of the management of our college, we are pleased to extend an invitation to you for a one-day hands-on training/workshop session on ERP and College App. Your expertise and knowledge in this field would be a great asset to our faculty and students.

As the Director and CEO of Hembro Infotech Private Limited, your company has established a reputation for excellence in the field of technology and software development. We believe that your experience and expertise can provide valuable insights into the effective use of ERP and College App, which are integral to the functioning of our college.

We would like to request that you deliver a workshop session that is hands-on and interactive, providing our faculty members with practical knowledge and skills in the use of these tools. The training session will take place on 19.04.2023 at our college premises, and we are happy to accommodate any specific requirements that you may have.

Your participation in this training session would be highly appreciated and we are confident that your expertise will be of great value to our college community. We look forward to your positive response and hope that you will be able to join us for this training/workshop session.

Thank you for your consideration.

Sincerely,

Ms. Mandrita Saha (IT Club Coordinator)

Assistant Professor, Department of Commerce

Mr. Joel Darlong (IT Club Member)

Assistant Professor, Department of Sociology

Mr. Genesis Debbarma (IT Club Member)

Assistant Professor, Department of Sociology

Kiran Kr Hembrom &lt;kirankrhembrom@gmail.com&gt;

17 April 2023 at 20:31

To: IT CLUB &lt;hccitclub2021@gmail.com&gt;

Cc: "principalhccagt@gmail.com" &lt;principalhccagt@gmail.com&gt;, "hccagtadmn@gmail.com" &lt;hccagtadmn@gmail.com&gt;

Dear Madam,

Thank You for your invitation.  
I am feeling really happy to accept this invitation.

4/26/23, 10:43 AM

Gmail - Invitation for one-day hands-on training/workshop session on ERP and College App of Holy Cross College, Agartala

Thanking You.

With Regards

Kiran Kumar Hembrom

[Quoted text hidden]



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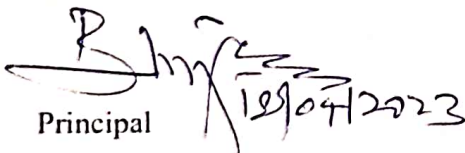
Web: www.holycrosscollege.in

## NOTICE

Date- 18/04/23

It is to inform all the faculty members that there will be a Hands-on training session on ERP and College App of Holy Cross College, Agartala which will be organized by IT Club on 19/04/23 in the room F1-8 at 2.00 PM.

In this regard all the faculty members are requested to avail themselves with this great opportunity to upgrade themselves with the latest ERP software and more.

  
Principal

Holy Cross College, Agartala.

PRINCIPAL  
HOLY CROSS COLLEGE  
AGARTALA



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## Report

**Title of the Program:** One-Day Hands on Training Session on ERP and College App

**Date of the Program:** 19.04.2023

**Resource person:** Mr. Kiran Kumar Hembrom, Director and CEO, Hembro Infotech Private Limited

**Program Coordinator:** IT Club

Ms. Mandrita Saha, Assistant Professor, Department of Commerce

Mr. Joel Darlong, Assistant Professor, Department of Sociology

Mr. Genesis Debbarma, Assistant Professor, Department of Sociology

**Number of Participants:** 36 Faculty members

### **Program Details:**

On 19th April 2023, a hands-on training session was conducted by Mr. Kiran Kumar, an experienced ERP consultant, on academic modules such as Add Subject, Assign Subject, Manage Student's Subject, and Manage Faculty Subjects. The training session was attended by the faculty members of Holy Cross College, Agartala.

In addition to the academic modules, Mr. Kiran Kumar also presented on the Attendance module during the training session. This module is an essential part of the ERP system, which allows the faculty members to efficiently manage the attendance records of the students. The two sub-modules of the Attendance module that were covered in the training session were Students' Manual Attendance and Students' Monthly Attendance.

During the training session, Mr. Kiran Kumar also demonstrated how to use the mobile app version of the ERP system. The mobile app version is a convenient way for the faculty members and students to access the ERP system on-the-go, and it includes several essential features such as Leave application for faculty members, Students remarks, Students attendance, Assignments and projects, Faculty meetings, and other modules of the app.

At the end of the training session on ERP Academic Modules and Mobile App, Mr. Genesis Debbarma, a member of the IT Club, gave the vote of thanks. He expressed his gratitude towards Mr. Kiran Kumar for conducting the informative and insightful session, which helped the faculty members to understand the various modules of the ERP system and how to use them effectively and concluded the session by thanking all the faculty members for attending the session and actively participating in the training for making it a successful one.



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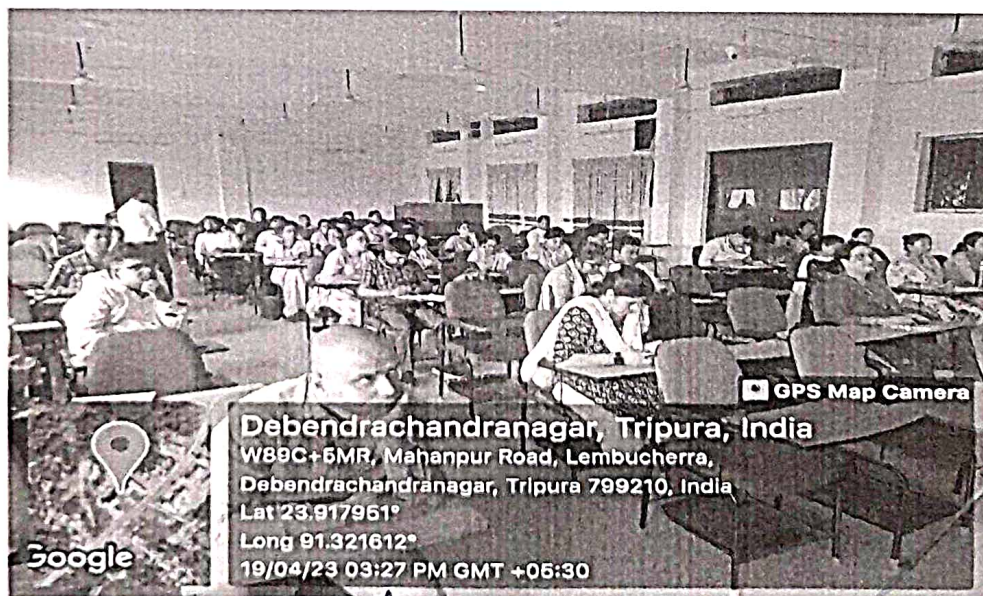
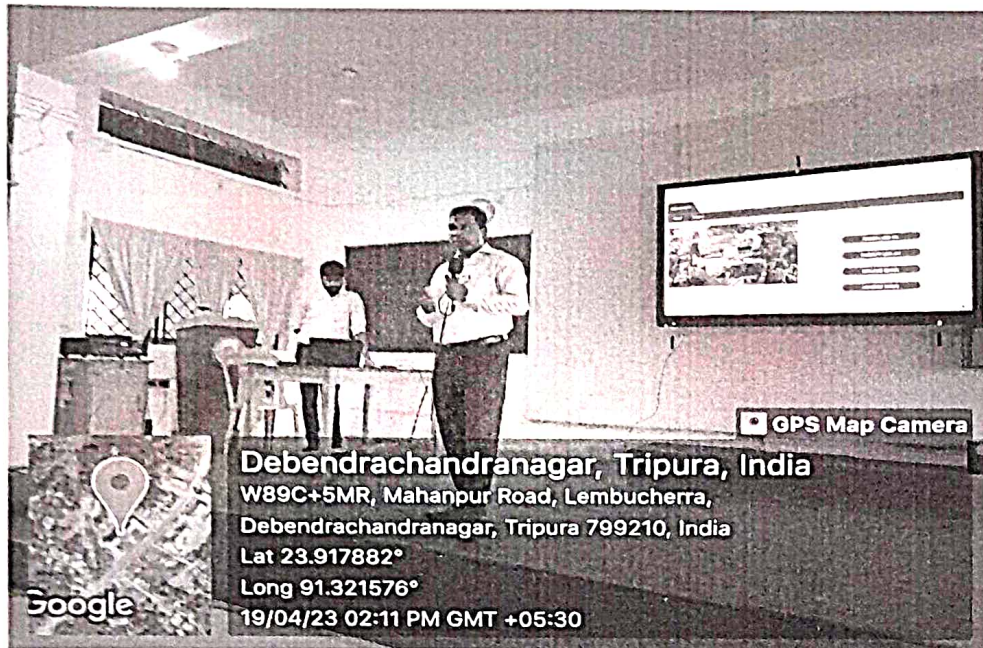
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Report written by-

Genesis Debbarma

Assistant Professor, Department of Sociology

20<sup>th</sup> April, 2023

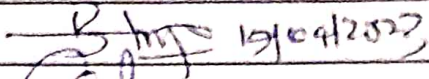
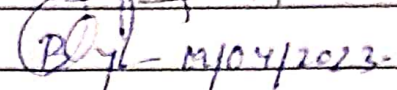

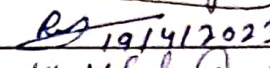
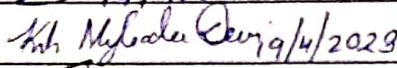
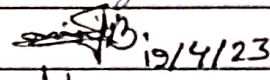
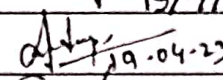
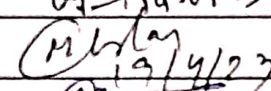
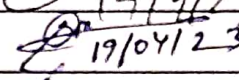
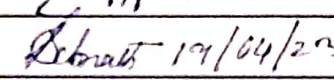
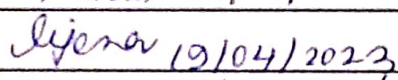
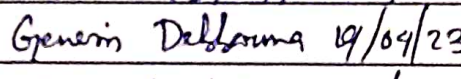
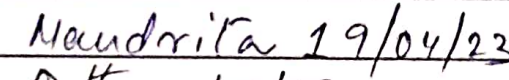
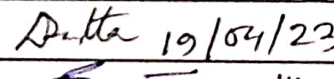
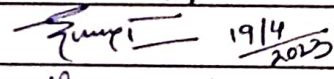
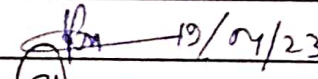
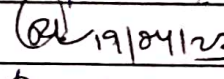
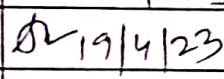
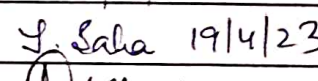
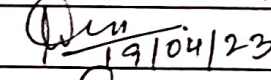
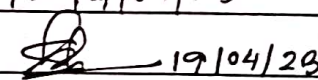
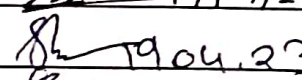
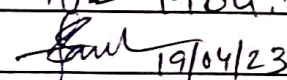
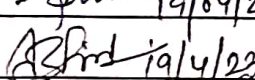
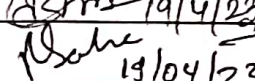
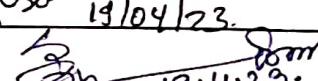

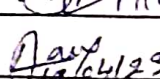
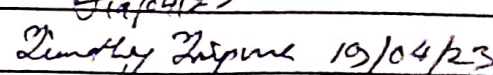
*Principal*  
20/04/2023

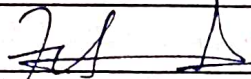
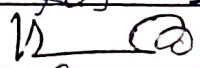

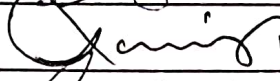
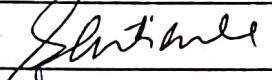
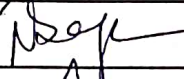
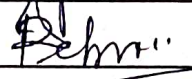
PRINCIPAL  
HOLY CROSS COLLEGE  
AGARTALA

# HOLY CROSS COLLEGE

## ONE - DAY HANDS ON TRAINING SESSION ON ERP & COLLEGE APP

### Attendance Report :

Sl.No.	Name of Faculty	Signature
1		
2	Dr. Dr. Penny K John De	 19/04/2023
3	Barnita Majumdar	 19/04/2023
4	Sr. Ramya F.S.M	 19/04/2023
5	Dr. Rajeshree Sebbarna	 19/04/2023
6	Khetrimayum Mylodee Devi	 19/04/2023
7	Sarajit Biswas	 19/04/23
8	Dr. Sandip Roy Sarkar	 19.04.23
9	Dr. Mainul Hossain	 19/04/23
10	Subhank Deb Nath	 19/04/23
11	Snigdha Deb Nath	 19/04/23
12	Houshumi Jena	 19/04/2023
13	Genesis Delbarma	 19/04/23
14	Mandrita Saha	 19/04/23
15	Debasish Datta	 19/04/23
16	Dr. JUSHODHAN SENGUPTA	 19/4/2023
17	Rajesh Kumar Das	 19/04/23
18	Rajesh Kumar Nath	 19/04/23
19	Dr. Sharmistha Rakshit	 19/04/23
20	Tapashi Saha	 19/04/23
21	Pousheli Das	 19/04/23
22	Dr. Sukanya Bhattacharjee	 19/04/23
23	Sharmili Chakraborty	 19.04.23
24	Subhajit Paul	 19/04/23
25	Achintya Bhattacharjee	 19/04/23
26	Rupa Saha	 19/04/23
27	Dr. Shomika S. Bhadra	 19.04.23
28	Sangthanualla Sailo	 19/04/23
29	Kaldinthara Daulong	 19/04/23
30	Zimothy Zipura	 19/04/23

Sl.No.	Name of Faculty	Signature
31	Faruk Ahmed.	 19/09/23.
32	Dr. Uttam Chakraborty	 19.4.23
33	Lalita Reang	 19/4/23
34	Sarmita Bhownick	 19.04.23
35	Sentient	 19/4/23
36	Nazmun Nahar Begum	 19.04.23.
37	Dr. Rakesh Debroy	 19/4/23
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